

Démarche pour les certifications ECBA, CCBA et CBAP - BABOK v3.0

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Uwimpuhwe Médiatrice

Merci aux membres du CA IIBA présents dans la salle
Merci à vous !

Au menu ce soir :

1. Partie 1 - La parole :

- Pourquoi se certifier ?
- Le cycle de vie de la certification
- Les différentes certifications et conditions d'admissibilité
- Le jeu - Questions/Réponses

2. Partie 2 - Les actes : Focus sur la candidature

- Table selon profils : ECBA; CBAP et autres
- En avant : Questions/Réponses

3. Partie 3 – Prochaines étapes

Pourquoi se certifier ?

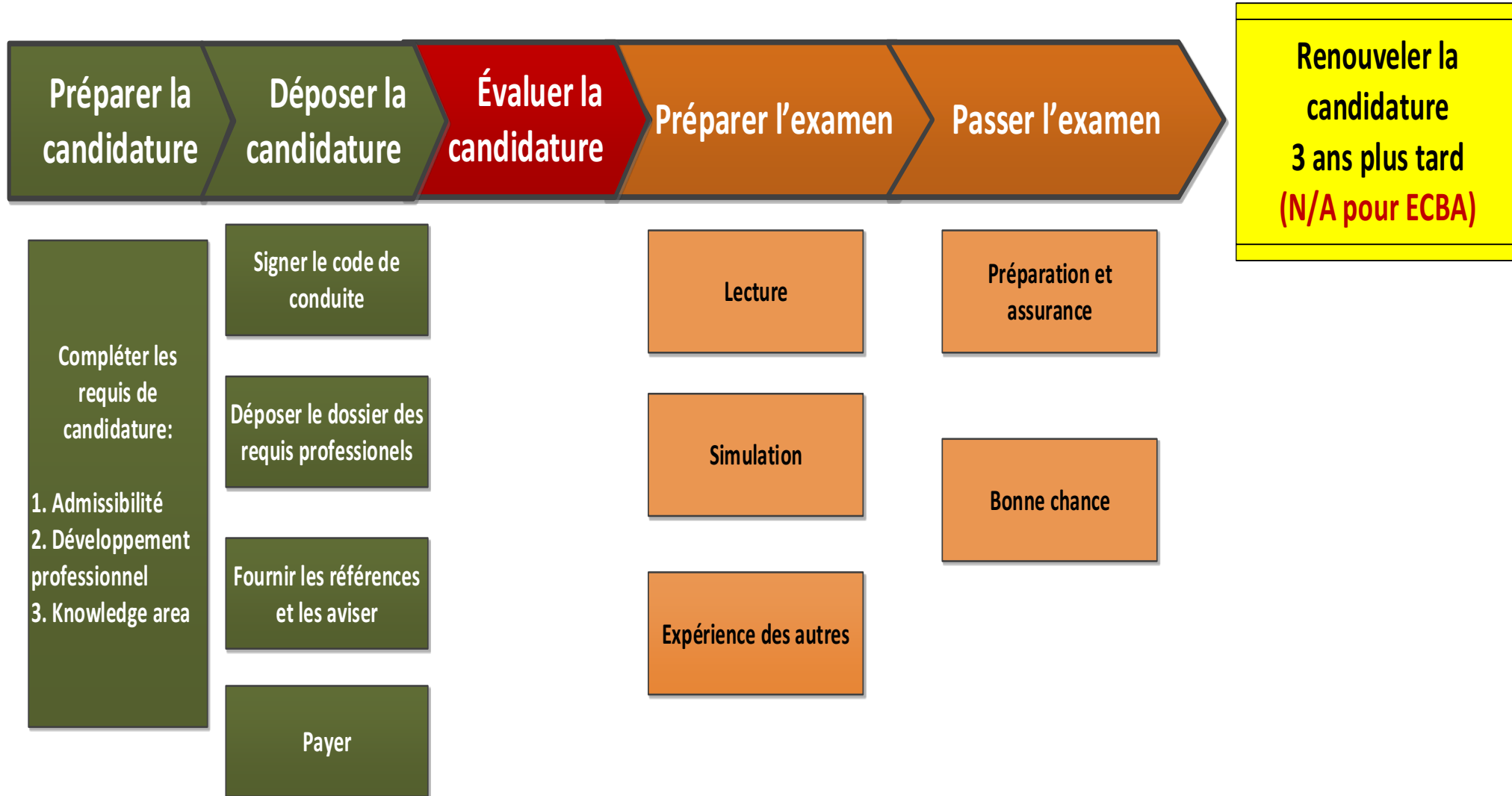
Pour votre carrière professionnelle

- ✓ **Crédibilité et reconnaissance** de la pratique d'analyse d'affaires
- ✓ Satisfaction personnelle et **confiance en soi**
- ✓ Accroît les **opportunités** de carrières, potentiellement hausse de salaire
- ✓ Maintien et **amélioration continue** de son expertise (recertification)

Bénéfices pour l'organisation

- ✓ **Preuve** de compétences et de maîtrise de la pratique d'analyse d'affaires
- ✓ **Opportunités** de développement professionnel : BA Lead, Coach, PO...
- ✓ Démontre l'application de **pratiques standards de l'industrie** tel que décrit dans le *BABOK® Guide*
- ✓ Démontre un **engagement dans le secteur de l'analyse d'affaires**

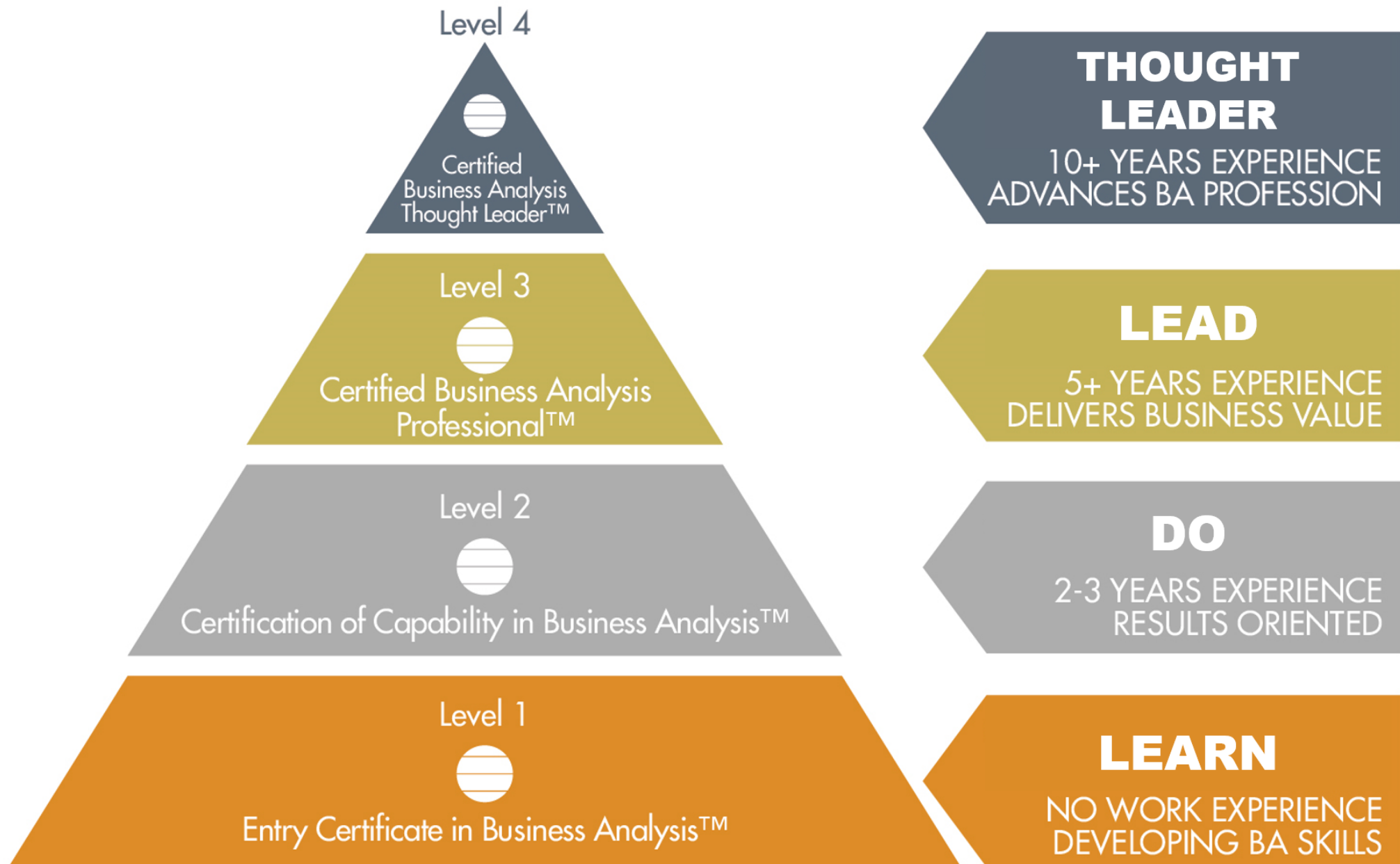
Le cycle de vie de la certification (haut niveau) ?



Requérant




International Institute of Business Analysis™ (IIBA®)

Les différentes certifications



Les différentes certifications et conditions d'admissibilité

6

	 ECBA™ Entry Certificate in Business Analysis™	 CCBA® Certification of Capability in Business Analysis™	 CBAP® Certified Business Analysis Professional™
Public cible	Les individus qui débutent la profession d'analyste d'affaires	Certifiés ECBA ou les BA en développement qui ont atteint l'expérience professionnel requise	Certifiés ECBA/CCBA ou les BA en développement qui ont atteint l'expérience professionnel requise
Expérience professionnelle	Aucune expérience professionnelle requise	Minimum 3750 heures d'expérience requise – 7 dernières années	Minimum 7500 heures d'expérience requise – 10 dernières années
Expertise des domaine de connaissance	Aucune expertise requise	Expertise dans au moins 2 domaines des connaissance sur 6 ET chacun doit avoir un min. 900 h OU expertise dans au moins 4 domaines de connaissance sur 6 ET chacun doit avoir un min de 500 h	Expertise dans au moins 4 domaines des connaissance sur 6 ET chacun doit avoir un min. 900 h
Évaluation	Examen reposant sur les connaissances	Examen reposant sur des scénarios	Examen reposant sur des études de cas
Développement professionnel	Minimum de 21 heures de formation professionnelle dans les 4 dernières années	Minimum de 21 heures de formation professionnelle dans les 4 dernières années	Minimum de 35 heures de formation professionnelle dans les 4 dernières années
Code de conduite	Oui	Oui	Oui
Frais d'évaluation	60\$ USD	125\$ USD	125\$ USD
Frais d'examen	110\$ USD pour les membres 235\$ USD pour les non-membres	325\$ USD pour les membres 450\$ USD pour les non-membres	325\$ USD pour les membres 450\$ USD pour les non-membres
Re-certification	Aucun renouvellement nécessaire	Renouvellement à tous les 3 ans	Renouvellement à tous les 3 ans

7 Le Jeu avant les actes !

1. Partie 1 - La parole :

- ✓ Pourquoi se certifier ?
- ✓ Les différentes certifications et conditions d'admissibilité
- ❑ Le jeu - Questions/Réponses

2. Partie 2 - Les actes : Focus sur la candidature

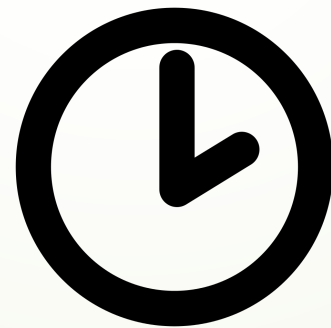
- ❑ Table selon profils : ECBA; CBAP et autres
- ❑ En avant : Questions/Réponses

3. Partie 3 – Prochaines étapes

8 Règles du jeu

- Chacune des tables a le matériel suivant :
 - 1 Feuille de carton de couleur, 1 crayon marqueur, 1 paire de ciseau, de la gomme collante
 - Il y aura un temps de d'organisation préliminaire en équipe de **30 secondes.**
 - 5 questions seront posées subséquentement (**aucun arrêt entre**)
 - Vous aurez **1 minute par question** pour faire les étapes suivantes (dans l'ordre que vous voulez).
 - Découper une forme spécifique à chaque question (**toutes les formes devront être faites dans la même feuille**)
 - Écrire la réponse lisiblement sur la forme
 - Mettre la gomme sur le carton
 - Venir le poser sur le carton réponse près de la scène avant la prochaine question.

Préparation :
30 secondes



10 Les 5 questions sur la certification : 1/5

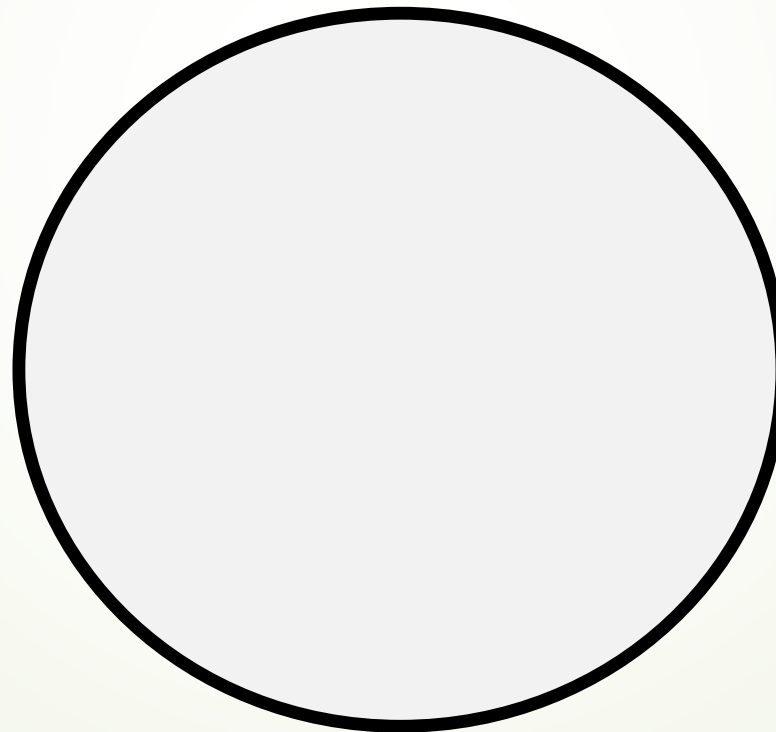
Q1- Quelle est l'écart en heures, entre le nombre minimum d'heures requises pour le CBAP et le nombre minimum d'heures requises pour le CCBA ?



1 min

11 Les 5 questions sur la certification: 2/5

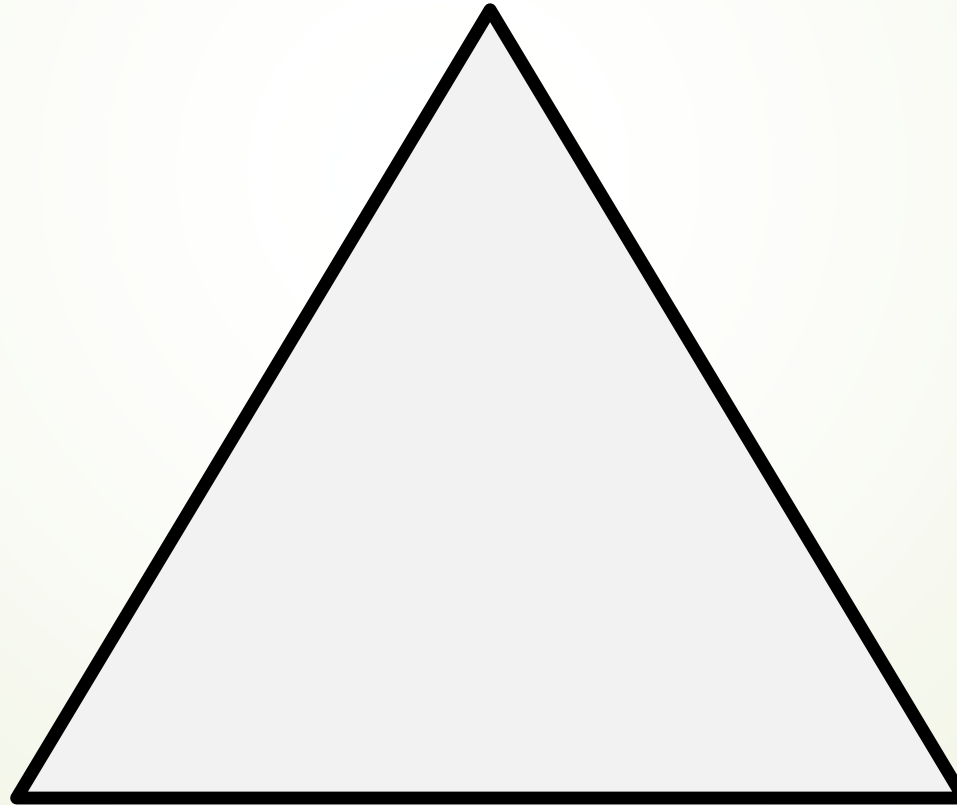
Q2 – Combien de mois après ma certification dois-je faire mon renouvellement ?



1 min

12 Les 5 questions sur la certification : 3/5

Q3-Quel est l'acronyme de la certification qui ne requiert aucune expérience ?



1 min

13 Les 5 questions sur la certification : 4/5

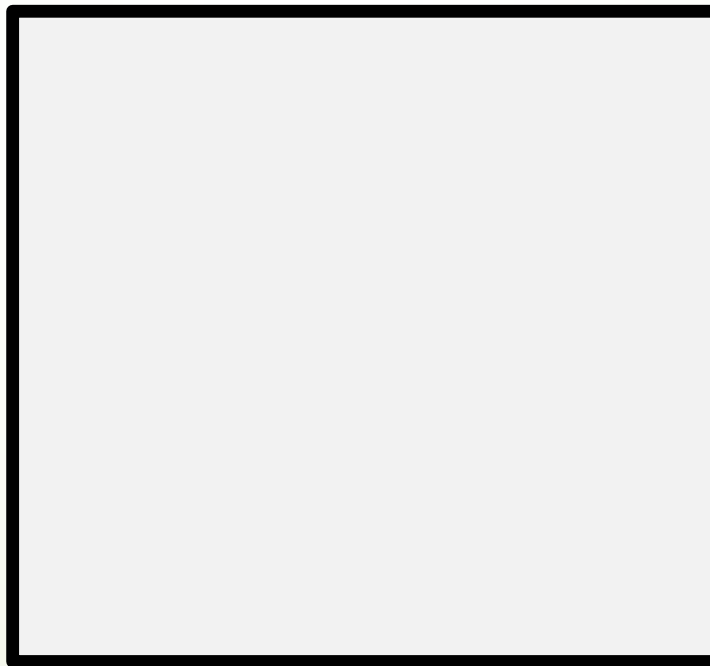
Q4- Combien y a-t-il de domaines de connaissances ?



1 min

14 Les 5 questions sur la certification : 5/5

Q5- Dans le cycle de vie de la certification, comment nomme-t-on l'étape qui vient **avant l'évaluation de la candidature** ?



1 min

15 Les actes : Focus sur la candidature !

1. Partie 1 - La parole :

- ✓ Pourquoi se certifier ?
- ✓ Les différentes certifications et conditions d'admissibilité
- ✓ Le jeu - Questions/Réponses

2. Partie 2 - Les actes : Focus sur la candidature

- ❑ Table selon profils : ECBA; CBAP et autres...
- ❑ En avant : Questions/Réponses

3. Partie 3 – Prochaines étapes

16 Prochaines étapes

1. Partie 1 - La parole :

- ✓ Pourquoi se certifier ?
- ✓ Les différentes certifications et conditions d'admissibilité
- ✓ Le jeu - Questions/Réponses

2. Partie 2 - Les actes : Focus sur la candidature

- ✓ Table selon profils : ECBA; CBAP et autres
- ✓ En avant : Questions/Réponses

3. Partie 3 – Prochaines étapes

17 Prochaines étapes

Votre dossier est accepté, il faut maintenant se préparer :

Stratégies d'étude	Coût	Où
Lire le BABOK 1, 2, 3 fois	\$	IIBA, Amazon
Cours en salle	\$\$\$	Université (Mc Gill,...), Entreprises (LCG, ...)
Cours en ligne	\$\$...
Guide d'étude papier	\$...
Webinaire	\$...
Groupe d'étude *		IIBA Montréal
Banque de questions	\$	IIBA, Watermark
Autres Publications	\$...

* Une opportunité le focus group !

- ✓ Signalez votre intérêt lors du sondage, nous sommes là !
- ✓ Accompagnement dans le programme de révision
- ✓ Fichier de synthèse du BABOK V3
- ✓ Réseautage,...
- ✓ [Écrivez-nous sur studygroup@montreal.iiba.org](mailto:studygroup@montreal.iiba.org)

Annexes (pour la partie Pratiques)

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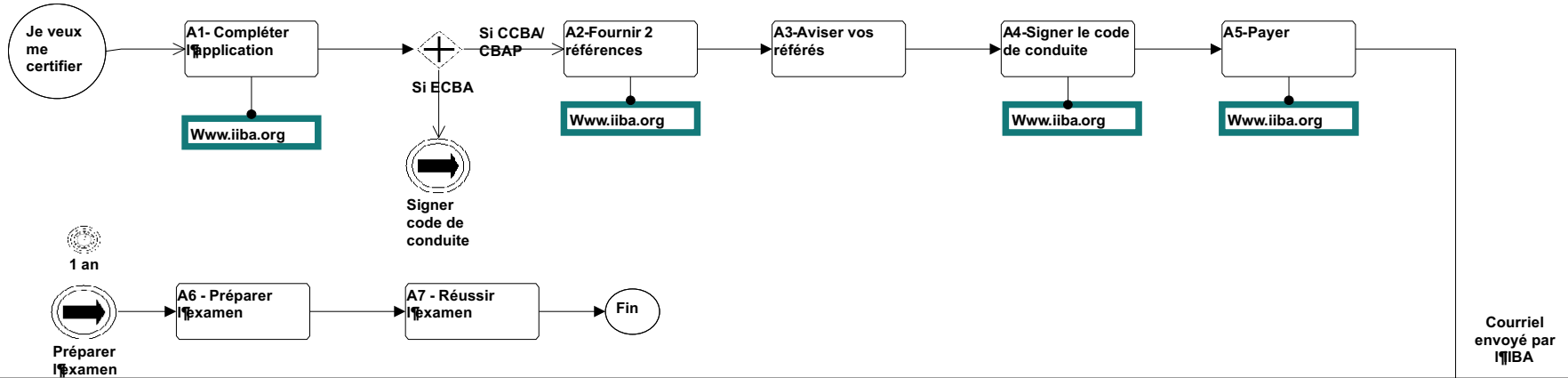
- **Dépôt de la candidature pas à pas**
 - **Slide 16 Important !!!**
- **Approche si coaching souhaité, selon disponibilité de chacun**
- **BABOK v3**

A- Processus – dépôt de la candidature

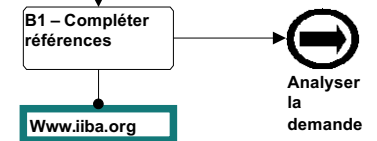
Titre : Processus de certification - IIBA

Version : 2017

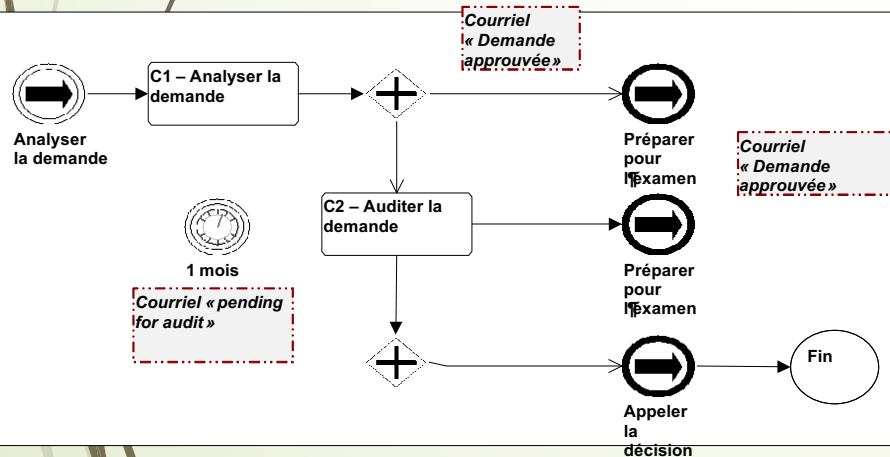
Réquerant



Références



IIBA



B - Créez un utilisateur

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IBA International Institute of Business Analysis

Don't have an account yet? [Register](#)

Welcome to IBA!

To access the global International Institute of Business Analysis™ (IBIA®) network of tools, resources and connections, please enter your username and password below:

Username

Password

Remember Me [Forgot Username?](#) | [Forgot Password?](#)

[LOGIN!](#)

If this is your first visit to our new Portal, please note you will need to use the "Forgot Password" feature and the system can assign you new secure credentials. If you are not a registered user, you can create a free account by clicking "Register" at the top right of the page and start to interact with the IBA community.

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IBA International Institute of Business Analysis

Home My Profile Education Organization Membership **Certifications** Volunteer Opportunities Member Benefits

List of Applications

Welcome to the new IBA online certification process for managing and tracking your progress throughout the certification program lifecycle!

To access your applications, in progress and submitted, including for recertification, and to submit the payment select from the tabs or click on certification program level on this page. To start a new application, click on the Apply button for the certification program level you are interested in pursuing.

Use the Eye icon to view and edit an existing application that you have not submitted and use the Adobe icon to print your application at any time in the application life cycle. In addition, after you selected the Apply button, you can access the application by clicking on the certification program level name.

Entry Certificate in Business Analysis™

APPLICATION IN PROCESS

Certification of Competency in Business Analysis™

APPLICATION IN PROCESS

Certified Business Professional™ in Business Analysis™

CERTIFIED

CERTIFIED ON: Jan 18 2014

NEXT RECERT DATE: Jun 18 2017

Type	Application Status	Certification Status	Created	Updated	Expire	Options
CBAP	Approved	Certified	Jan 18th, 2014	Sep 26th, 2016	N/A	
CCBA	In Process	Applicant	Oct 3rd, 2016	Oct 3rd, 2016	N/A	
ECBA	In Process	Applicant	Oct 3rd, 2016	Oct 3rd, 2016	N/A	

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C - Section: Éducation

The screenshot shows the IIBA website interface. At the top, there is a navigation bar with the IIBA logo and the text "International Institute of Business Analysis™". Below the navigation bar, there is a header for "Certification of Capability in Business Analysis™ (CCBA®)". The main content area is divided into sections: "Completed Tasks" (Education Requirements met), "Pending Tasks" (Professional development Requirements not met), and "Additional Info" (Applicant: Mirva Fernandez). A sidebar on the left contains a large number "21".

The navigation bar features the IIBA logo and the text "International Institute of Business Analysis™". It includes a user profile section with a "No Image" placeholder, the name "Hello, Mirva Fernandez", and a notification icon. The navigation menu consists of the following items: Home, My Profile, Education, Organization, Membership, Certifications, Volunteer Opportunities, and Member Benefits.

Education

CCBA

Education

Highest Level Achieved *

Masters Degree

Year Graduated

2015

School Address

University of Sunderland

School City

England

School Zip/Postal Code

Field of Study *

Science

School Name

University of Sunderland

School Country

United Kingdom

School State/Province/Territory

Sunderland

IIBA International Institute of Business Analysis™

Home My Profile Education Organization Membership **Certifications** Volunteer Opportunities Member Benefits

Certification of Capability in Business Analysis™ (CCBA®)

Application Info
 Number: CCB30000 | Application Status: In Process | Certification Status: Applicant | Application Expiry Date: N/A

Completed Tasks

- Education *Requirements met.*
- Professional development *Requirements met.*

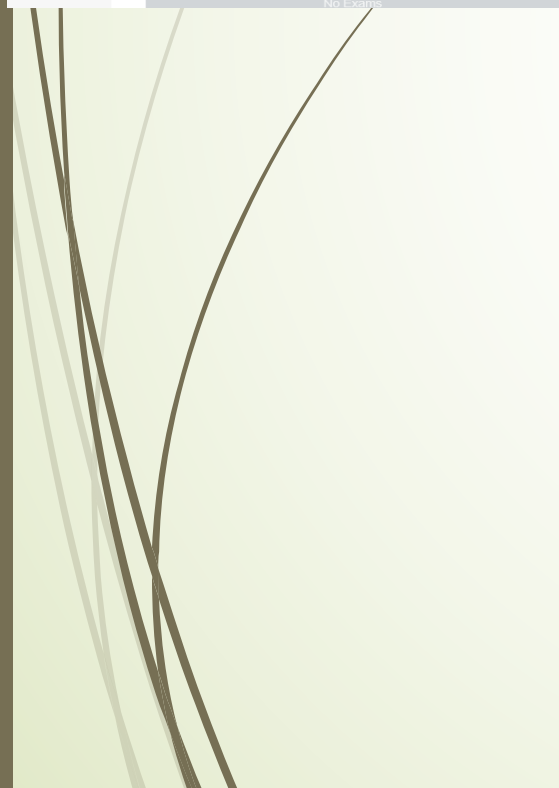
Pending Tasks

- References *Requirements not met.*
- Work *Requirements not met.*

Additional Info
 Applicant: **Mirva Fernandez**

No Exams

D - Section: développement professionnel



You can enter your professional development within your IIBA® profile. Entering your professional development enables you to capture your development ongoing as it occurs and can be added to your certification application, if they apply

CCBA

Professional Development

Course Title *

Course Start Date *

Brief Description *

Contact Hours *

Course End Date *

Course Type *

Is this an EEP endorsed course? Yes No

Non-EEP endorsed course

Institution Name *

Institution Phone

Contact Title *

Contact Country *

Institution URL

Contact Name *

Contact E-mail *

Contact Phone Number

E- Section: développement professionnel

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The screenshot displays the IIBA member profile page for Mirva Fernandez. The page features a navigation menu with options like Home, My Profile, Education, Organization, Membership, Certifications, Volunteer Opportunities, and Member Benefits. The main content area is titled 'Professional development' and contains a table with columns for Name, Hours, Date Start, Date End, EEP, and Options. A single entry 'Course1' is listed with 900 hours, starting in Sep-2015 and ending in Oct-2016. Below the table are buttons for 'Add Professional development' and 'Back to CCBA'. A dropdown menu is open, showing 'CCBA' and a 'Reset' button. A status message indicates 'CCBA Professional development Status: Requirements met.' and lists 'Course1' as a completed item.

IIBA International Institute of Business Analysis™

No Image Hello, Mirva Fernandez

Home My Profile Education Organization Membership Certifications Volunteer Opportunities Member Benefits

Professional development

Name	Hours	Date Start	Date End	EEP	Options
Course1	900	Sep-2015	Oct-2016	No	+

[Add Professional development](#) [Back to CCBA](#)

CCBA

Reset

CCBA Professional development Status:
Requirements met.

- Course1

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Walk Me Through

F - Dépôt de la candidature – section références

Application Info
Application Number: CCBA30000

Completed Tasks

- Education Requirements m

Pending Tasks

- References Requirements nc

Additional Info
Applicant: **Mirva Fernandez**

References

First Name	Last Name	Email	Options
ref1	Ref1	ref1@hotmail.com	➤
Ref2	ref2	ref2@hotmail.com	➤

[Add Reference](#) [Back to CCBA](#)


CCBA
Reset

CCBA References Status: **Not confirmed.**

- ref1 Ref1
- Ref2 ref2

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G- Dépôt de la candidature - section: expérience de travail

No Image Hello, Mirva Fernandez1

[Home](#) [My Profile](#) [Education](#) [Organization](#) [Membership](#) [Certifications](#) [Volunteer Opportunities](#) [Member Benefits](#)

Work history

With the launch of the new certification applications, we have updated the work experience section to remove the need to select tasks aligned with the *BABOK® Guide*. As a result, any previous work experience you have entered will no longer display the tasks you selected within each Knowledge Area (KA). The hours you have previously entered for each KA within a work history entry have been automatically reassigned to the new KAs in the *BABOK® Guide* version 3. Please ensure you review each work history entry and adjust the hours you worked per KA accordingly.

Organization	Work/Project Name	Date Start	Date End	Total Hours	Options
Banque Nationale du Canada	Projet 1	Jan-2016	Oct-2016	653	+ =>
Banque Nationale du Canada	Projet 2	Jan-2016	Oct-2016	1148	+ =>
Banque Nationale du Canada	Projet 3	Oct-2009	Oct-2015	2874	+ =>

CCBA Work history Status: **Hours requirements not met.**

- Projet 1
- Projet 2
- Projet 3

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H - Dépôt de la candidature - section: expérience de travail

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Work history

The date end must be a date before tomorrow.

CCBA Reset

Work History

Organization Name * Banque Nationale du Canada	Industry * Banque
Website * www.bnc.ca	Country * Canada

Work Experience Information

Work/Project Name * Projet 1	Your Role(s) * BA
Date Started on Work/Project * 2016-01-05	Date Ended on Work/Project * 2016-10-12
Number of People Reporting to You * 0	Description or Objective of Work/Project * Description Projet 1

Work Experience Contact

Contact Name * Contact 1	Contact Email * contact1@hotmail.com
Contact Phone Number * 1111111	Contact Relationship * Relationship 1

Total Hours Worked: 585

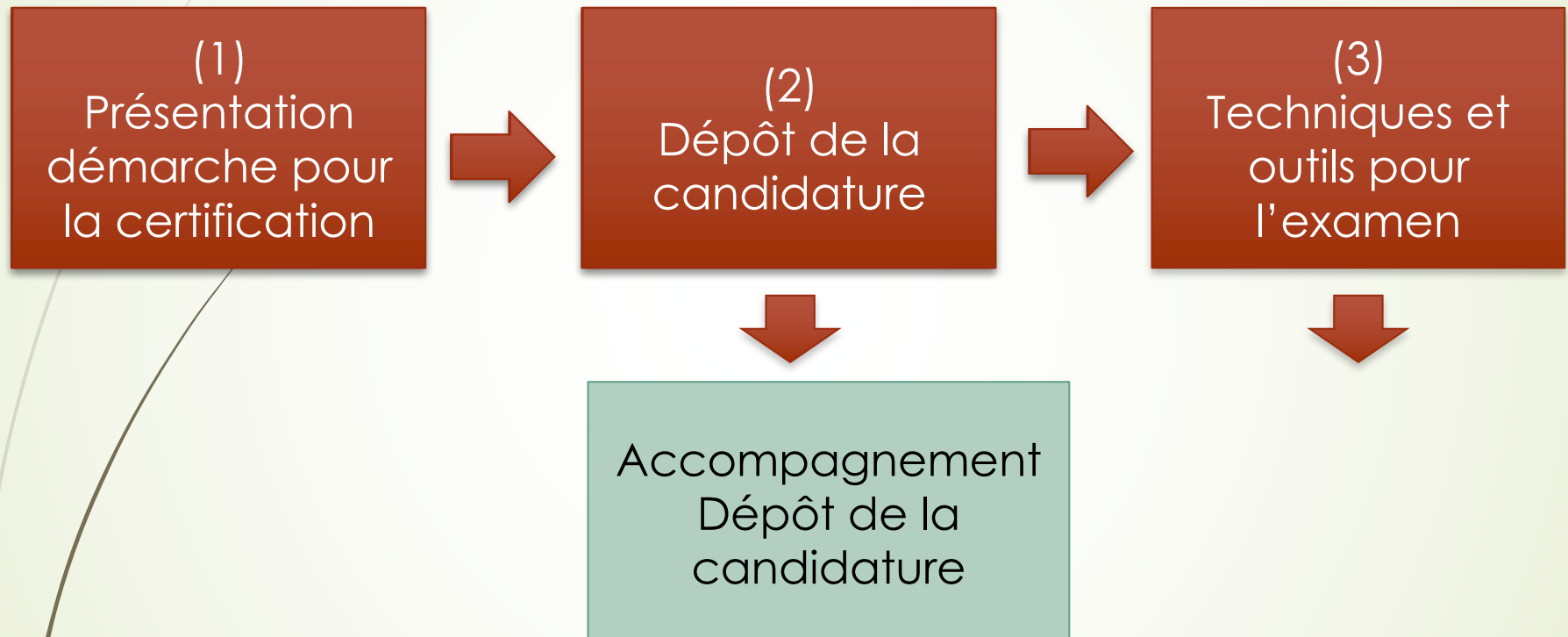
KA1: BA Planning and Monitoring * 60	KA 2: Elicitation and Collaboration * 100
KA 3: Requirements Life Cycle Management * 150	KA 4: Strategy Analysis * 100
KA 5: Requirements Analysis and Design Definition * 100	KA 6: Solution Evaluation * 75

Save to My Profile

Save to My Profile and CCBA

Back to CCBA

I - Approche proposée si coaching souhaité selon dispos de chacun



J - La grille – sommaire d'expérience

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	
1	IIBA Certification Application - Professional Working Experience Worksheet																	
2	ECBA - pas d'expérience; CCBA - Last 7 Years; CBAP - Last 10 Years CBATL - 10+years	Project 1	Project 2	Project #	Total BA Hours			CCBA Target Hours <i>(7 years): 300 Hours in each of 2 of 6 KAs CB 500 hours in each of 4 of 6 KAs</i>	CBAP Target Hours <i>(10 years) 300 Hours in each of 4 of 6 Knowledge Areas</i>	CBATL Target Hours <i>(10 years+)</i>								
3	Total project duration http://www.timeanddate.com/date/workdays.html	7425	1540	1810				3750	7500									
4	Project Management, Testing, Administration, Vacation + all other NON Business analysis hours	400	140	300														
5	Net BA hours	3000	1400	3000				7400	3650	-100								
6	BABOK Knowledge Areas																	
7	KA 1 - Business Analysis Planning & Monitoring (Chp.3) • Plan Business Analysis Approach • Plan Stakeholder Engagement • Plan Business Analysis Governance • Plan Business Analysis Information Management	10,00%	300	40,00%	560	30,00%	900	1760	>900h	na	na							
8	KA 2 - Elicitation & Collaboration (Chp.4) • Prepare for elicitation • Conduct elicitation • Confirm elicitation results • Communicate business analysis information • Manage stakeholder collaboration	20,00%	600	10,00%	140	10,00%	300	1040	>900h	na	na							
9	KA 3 - Requirements Life Cycle Management (Chp.5) • Trace requirements • Maintain requirements • Prioritize requirements • Assess requirements changes • Approve requirements	20,00%	600	40,00%	560	10,00%	300	1460	>900h	na	na							
	KA 4 - Strategy Analysis (Chp.6) • Analyze current state	20,00%	600	0,00%	0	10,00%	270	870	non	na	na							

Instruction BA Experience Hrs

Exemple

Procédure d'utilisation



K - La grille – sommaire d'expérience

IBA Certification Application - Professional Working Experience Worksheet
 CCB# - par d'expérience; CCB# - Last 1 Year/OSAP - Last 10 Years
 CCB# - 10 Years

	Project 1	Project 2	Project 3
Total Project Score	1000	1000	1000
Project Management, Technical Administration, Technical Skills and Business and Skills Score	400	400	400
Max 200 Score	400	400	400
OSAP Knowledge Score			
KA-1 - Business Analysis Planning & Monitoring (Ck1-2)	10,000	10	10,000
<ul style="list-style-type: none"> Plan Business Analysis Approach Plan Stakeholder Engagement Plan Business Analysis Governance Identify Business Analysis Information Management 			
KA-2 - Elicitation & Collaboration (Ck1-4)	20,000	10	20,000
<ul style="list-style-type: none"> Prepare for elicitation Conduct elicitation Communicate business analysis information 			
KA-3 - Requirements Life Cycle Management (Ck1-5)	20,000	10	20,000
<ul style="list-style-type: none"> Evaluate requirements Prioritize requirements Resolve requirements change 			
KA-4 - Strategy Analysis (Ck1-6)	20,000	10	20,000
<ul style="list-style-type: none"> Analyze context and state Define future state Assess risk Define implementation 			
KA-5 - Requirements Analysis and Design Definition (Ck1-7)	10,000	10	10,000
<ul style="list-style-type: none"> Specify and model requirements Verify requirements Validate requirements Define requirements architecture Define solution options 			
KA-6 - Solution Evaluation (Ck1-8)	20,000	10	20,000
<ul style="list-style-type: none"> Measure Solution Performance Analyze Performance Measure Assess Solution Limitation Recommend Solution to Business Solution Value 			
	100,000	400	100,000
	400	400	400

Work History

IBA has built this new certification application and has updated the work experience section to ensure the scores align with the IBA 2019 Guide. As a result, any previous work experience you have entered will no longer display for jobs you selected under each Knowledge Area (KA). The hours you have previously entered for each KA will be available only from your automatically managed profile for you (KA) in the IBA 2019 Guide version 1. Please ensure you review your work history only and update the hours you worked per job accordingly.

Organization	Work Project Name	Start Date	End Date	Score	Options
Company Name in Canada	Project 1	Jan 2019	Dec 2019	100	[+/-]
Company Name in Canada	Project 2	Jan 2019	Dec 2019	100	[+/-]
Company Name in Canada	Project 3	Jan 2019	Nov 2019	100	[+/-]

Total Hours Worked: 0:0

KA-1: Planning and Monitoring
 KA-2: Elicitation and Collaboration
 KA-3: Requirements Life Cycle Management
 KA-4: Strategy Analysis
 KA-5: Requirements Analysis and Design Definition
 KA-6: Solution Evaluation

L - N'oubliez pas payer !

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Toronto, Canada
www.iiba.org

Order #16450
ID #90047
Date 11/26/2013

To: Roger Wilco
123 Main Street
Dubuque, IA, United States
56201

Please **print this receipt** and keep for your records



Thank you for your payment . Your payment will be processed within three business days. A confirmation email will be sent to you shortly.

OFFICIAL RECEIPT

Item	Quantity	Cost	
<input checked="" type="checkbox"/> CBAP Application Fee	1	\$US	125.00
		Total	\$US 125.00

Paid By

Roger Wilco
E_VISA*****0007
Authorization Code - 80747-0_9

Billing Address

123 Main Street
Dubuque, IA, United States
56201

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M- A Guide to the Business Analysis Body of Knowledge® (BABOK® Guide) v3

- The only globally recognised standard for the practice of business analysis
- Essential resource as it defines the skills and knowledge required by business analysis professionals
- *BABOK® Guide* reflects the collective knowledge of the global business analysis community
- Access to a free downloadable copy of *BABOK® Guide v3* is one of the many benefits of membership

